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OFFICE OF REPORTS AND ESTIMATES

Office Operating Procedure
O.R.E. ~~Memorandum~~ No. 33-47

29 July 1947

SUBJECT: Mission of the Office of Reports and Estimates

The following statement of the Mission of O.R.E. has been approved by the Director, Central Intelligence Group:

"A. Within the framework of the mission of the Central Intelligence Group and the overall plans, policies and procedures governing the operation of the Central Intelligence Group, the mission of the Office of Reports and Estimates is to:

1. Produce and present national intelligence utilizing all available intelligence and intelligence information in order to:

a.) Provide the National Intelligence required for national policy and operational decisions and national planning.

b.) Assure to the maximum practicable degree that the United States will not be strategically surprised by any foreign nation or combination of nations due to being inadequately informed.

2. Assess the adequacy, accuracy, relevance and timeliness of intelligence and intelligence information in order to assure that all significant fields of intelligence bearing on the national security are adequately exploited.

3. Coordinate the development of intelligence requirements of the Departments represented on the Intelligence Advisory Board and formulate the National Intelligence Requirements, transmitting them to the appropriate agencies for action.

4. Recommend plans, policies and procedures for coordinating the production of intelligence by the several agencies of the Government and upon their approval by the Director, carry them into execution in order to promote a coordinated national intelligence effort.

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SECRET

O.R.E. Instruction No. 33-47

-2-

29 July 1947

5. Maintain and operate such centralized intelligence processing and correlating organizations required by the Central Intelligence Group as may be assigned by the Director.

B. In carrying out its mission, the Office of Reports and Estimates as the exclusive research and evaluation agency of the Central Intelligence Group will:

1. Conduct intelligence research, utilizing pertinent intelligence information and intelligence furnished by all sources, producing therefrom and presenting National Intelligence.

2. Evaluate intelligence information reports furnished by the Central Intelligence Group agencies for accuracy, adequacy, relevance and timeliness and furnish such evaluations to the agencies concerned in order to effect improvements in reporting, and, when deemed necessary, perform similar services for other agencies furnishing intelligence information.

3. Prepare, keep current, and upon approval by the Director, execute an Intelligence Production and Presentation Plan in order to assure coordination of the production of intelligence relating to national security and its timely presentation to the President, the members of the National Intelligence Authority, the Departments represented on the Intelligence Advisory Board and to such other agencies of the Government as may be directed.

4. Recommend intelligence research projects as the need may arise and provide for their coordinated production as circumstances may require.

5. Coordinate the formulation of intelligence requirements by the Departments represented on the Intelligence Advisory Board and formulate any additional intelligence requirements developed by the Central Intelligence Group. Correlate and combine these several intelligence requirements into National Intelligence Requirements and, in cooperation with the Departments represented on the Intelligence Advisory Board, keep them current.

6. Transmit requests for intelligence information based on the current National Intelligence Requirements and the study outlined in (7) to the Office for Collection and Dissemination for collection action.

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SECRET

O.R.E. Instruction 33-47

-3-

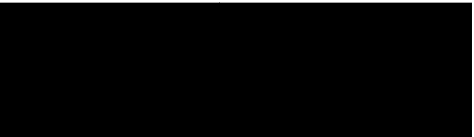
29 July 1947

7. Continuously study the coverage being afforded by reports of intelligence information and determine:

- a) Adequacy of coverage
- b) Timeliness of receipt of information
- c) Important fields not covered
- d) Relative importance of fields not adequately covered

8. Provide for the intelligence needs of the State-War-Navy Coordinating Committee, the Joint Research and Development Board and the Atomic Energy Commission in accordance with policies and procedures mutually agreed upon by the heads of these agencies and the Director.

9. Operate an intelligence reference center to provide a central index of useful intelligence information and intelligence available in the United States Government and in other appropriate sources so that this intelligence can be made readily available to the Central Intelligence Group, the agencies represented on the Intelligence Advisory Board and other specifically authorized agencies. Also operate a working intelligence reference library and document center to meet the specific needs of the Office of Reports and Estimates and of the Central Intelligence Group as a whole."


Assistant Director
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